



CURA APPLICATION & CHECKLIST

Fill in all blanks below and check applicable boxes for each item. All fields must be completed; “see attached” is not an appropriate response. Incomplete applications will not be processed.

SECTION 1: PROPERTY INFORMATION

Business Name: _____ Date: _____

Business Owner (if different from above): _____

Business Address: _____ Mailing Address: _____

Business Phone: _____ Secondary Phone: _____

Email: _____ Fax: _____

Property Owner: _____

Remit Incentive Payment(s) to: Property Owner Business Owner

NOTE: A W-9 for the applicable party checked above is a requirement on this application. Applications will not be accepted without this information

SECTION 2: PROJECT CRITERIA FOR EVALUATION OF APPLICATION:

These criteria are also outlined on page 1 of the CURA TIF Award Policy and are to be utilized in the preparation of required documents as outlined in Section 4 of this application. Applicant is responsible for demonstrating which criteria are applicable to the proposed project and why. Evaluation will be performed as outlined in the CURA TIF Award Policy.

Does the proposed project:

- Eliminate blighted conditions in the area?
- Increase employment opportunities?
- Encourage the development of affordable housing?
- Strengthen the focus area's identity?
- Support the goals of making the area a cultural, leisure, and tourist destination?
- Encourage the renovation of existing, historical structures?
- Remediate environmental deficiencies or enhance public safety?
- Construct new local or regional infrastructure?
- Encourage and promote development along current and proposed rail corridors?
- Promote mixed-use development?
- Implement environmentally friendly features, such as green building materials, rainwater harvest, or low-energy heating and cooling?
- Enhance the current sales tax base and property tax base within Moffat County by stimulating the increase of assessed valuation and sales tax collections?
- Have the potential to encourage future development within the designated Areas?
- Remediate flood zones?

SECTION 3: TIF AWARD TYPES

Below are the various types of incentives to which the requested funding may be applied. Carefully review the URA Incentives Policy, specifically page 2 and familiarize yourself with each type of incentive category. Please indicate which item(s) you propose for funding requested in Item 4B (under Award Amounts on page 3) and included in more detail in Worksheet A) to be utilized for.

- Façade Improvements
- Infrastructure Improvements
- Historical Preservation
- Sales Tax Rebate
- Development Fee Reimbursements

SECTION 4: CHECKLIST OF REQUIRED APPLICATION DOCUMENTS

- A completed application
- A brief narrative illustrating how the project meets the project criteria outlined in Page 1 of the URA Incentives Policy
- Current assessed value of the subject property
- The estimated duration of time to complete the URA project
- A substantiation of the need for funding requested via a proposed budget (Worksheet A)

- ___ The annual estimated property tax increment (and, if applicable, sales tax increment) to be generated by the URA project
- ___ Current photos
- ___ Renderings/Elevation drawings of the proposed work (What the project will look like when complete)
- ___ A completed W-9 Information demonstrating the financial and managerial capacity and experience of the developer to execute the project
- ___ Information indicating financial commitments of debt or equity to support the project
- ___ The number of FTE's retained
- ___ The number of FTE's created

SECTION 5: AWARD AMOUNTS

The funding level, as described on page 3 of the CURA Award Policy, outlines the various procedures for each proposal and determines the procedure for consideration and action.

4A. The total estimated project cost is _____, as detailed in Worksheet A.

4B. The amount of funding requested is _____, as detailed in Worksheet A, attached.

SECTION 6: STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the CURA TIF Award Program, and acknowledge that I have reviewed and understand the current CURA TIF Award Policy
2. I understand that neglecting to provide all information required in and by this application will invalidate my application.
3. I understand that I must submit cost documentation—including evidence of estimated costs as part of the budget and including paid invoices and/or receipts from contractors after the work is complete—in order to comply with the requirements of this program. I further understand that CURA may contact contractors or subcontractors to ensure they have been paid.
4. I acknowledge the deadlines outlined on pages 3 and 4 of the CURA TIF Award Policy and realize that my funding proposal may be denied, partially approved, and is subject to funding availability.
5. I acknowledge that all documents as outlined in this application are minimum requirements and that in complete applications will be rejected and returned immediately.

Signature of Property Owner _____ Date: _____

SECTION 7: REPRESENTATIVE

I hereby designate _____ as my representative on this project and prefer that any communication regarding this project be addressed to them directly. They may be reached at

After you have completed all of the items outlined in Section 4 of this application, please call Shannon Scott in the Economic Development Department at 970- 826-2020 to schedule a meeting to review all documents.

FOR OFFICE USE ONLY:

COMPLETE? Y N

SIGNATURE OF ECONOMIC DEVELOPMENT MANAGER

DATE